**ATC OCCURENCE REPORT FORM – MOR02**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CATEGORIES OF OCCURENCE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | **ACCIDENT** | | | | | | | | | **AIRPROX** | | | | | | | **INCIDENT** | | | | | | | **INFRINGEMENT** | | | | | | |  | | | | | | | | | |
| 2 **Occurrence Position** | | | | | | | | | | 3 **FL/Alt/Ht** | | | | | | | 4 **Date** | | | | | | | | | 5 **Time - UTC** | | | | | | | | | 6 **Day/Night** | | | | | |
|  | | | | | | | | | |  | | | | | | |  | | | | | | | | |  | | | | | | | | |  | | | | | |
| **OPERATOR** | | | | | **CALL SIGN/REGN** | | | | | | | | **TYPE** | | | | **FROM** | | | | | **TO** | | | | **SSR CODE** | | | | | | | | **MODE C DISPLAYED** | | | | | **IFR/VFR/ SFVR** | |
| 7 | | | | | 8 | | | | | | | | 9 | | | | 10 | | | | | 11 | | | | 12 | | | | | | | | 13 | | | | | 14 | |
| 15 | | | | | 16 | | | | | | | | 17 | | | | 18 | | | | | 19 | | | | 20 | | | | | | | | 21 | | | | | 22 | |
| 23 | | | | | 24 | | | | | | | | 25 | | | | 26 | | | | | 27 | | | | 28 | | | | | | | | 29 | | | | | 30 | |
| 31 **RTF Frequencies** | | | | | | | | 32 **Radar Equipment** | | | | | | | | | 33 **Equipment Unserviceables** | | | | | | | | | | | | 34 **QNH** | | | | | | | 35 **Runway in use** | | | | |
|  | | | | | | | |  | | | | | | | | |  | | | | | | | | | | | |  | | | | | | |  | | | | |
| 36 **CLASS & TYPE OF AIRSPACE** | | | | | | | | | | | | | | | | | | 37 **TYPE OF ATC SERVICE** | | | | | | | | | | | | | | | | | | | 38 **SID/STAR/ROUTE** | | | |
| A | | C | E | | | G | | | CTR | | | | | TMA | | AWY | | Control | | | | | Advisory – Procedural | | | | | | | | Radar | | | | | |
| B | | D | F | | |  | | | ATZ | | | | | FIR | | Other | | ADC | | | GMC | | | | Approach | | | | | ALR | | | | | | |
| 39 **Was prescribed separation lost?** | | | | | | | | | | | 40 **Min Sepn Horiz/Vert** | | | | | | | | 41 **Collision/Conflict Alert/TCAS/STCA/SMF** | | | | | | | | | 42 **Traffic info given by ATC?** | | | | | | | | | 43 **Avoiding action Given by ATC?** | | | |
| YES | | | | NO | | | | | | | YES | | | | NO | | | | | YES | | | NO |
| 44 **BRIEF TITLE**  Summary | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45 **NARRATIVE** – use a diagram if necessary (Aerodromes submit weather report including QNH and copy of relevant ATC flight progress strips | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 46 **Name** | | | | | | | 47 **On duty as**  **ADC/APP**  **ATO** | | | | | | | | 48 **ATS Unit** | | | | | 49 **Time since last break** | | | | | | | 50 **Start time of shift (UTC)** | | | | | | | | | | | 51 **Radar recordings held**  YES/NO | | |
| 52 **RTF recordings held**  YES/NO | | | | | | | | | | | | 53 **List other agencies advised?** | | | | | | | | 54 **Sign/Date** | | | | | | | | | | | | | 55 **Address/Telephone** | | | | | | | |

**Please complete this form and send it to the above email address. Alternatively, this can be handed in to the above address or via fax. For guidance, please refer to Advice on completion of Form MOR02**